



Mellor Primary School

Our Return to School Offer Phase 2

A guide for parents and carers

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1. When will my child return to school?

The following offer may be subject to change, depending on the number places for children of key workers that are requested and in light of further government advice. If there is a marked increase in the demand for places, this may affect our capacity for other year groups.

Each class will be split into 2 bubbles. In each bubble we will have a teacher and support staff.

This will ensure that they are consistently with the same group of pupils and therefore track and trace will be easier should this be necessary.

The lead member of staff for each bubble (B) is as follows:

Year 5

B1: Mrs Tittershill, B2: Miss Russell

Year 4

B3: Miss Lockwood, B4: Mrs Fenteman

Year 3

B5: Miss Bailey, B6: Miss Haynes

Year 2

B7: Mrs Boardman, B8: Mrs Townley

Core offer information for the last week of term

Our offer is for the children to be in school for 4 days. Friday is for a full deep clean and to enable teachers who are working through the week to have a concluding communication time for children learning at home.

Children of key worker families will continue to have Friday open to them.

Should parents/carers wish their child to have a place in Year 5, Year 4, Year 3 or Year 2 it will be with the understanding that the children will be in for all four days at the times specified and it is not a daily choice.

Overall time table: Week commencing 20.07.2020

| Place/Year group | Monday | Tuesday | Wednesday | Thursday | Friday 24.07.2020 |
|-----------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------|
| Key Worker Provision | Key worker | Key worker | Key worker | Key worker | Key worker |
| Existing classrooms | KW1: Year 4 KW2: Staffroom | KW1: Year 4 KW2: Staffroom | KW1: Year 4 KW2: Staffroom | KW1: Year 4 KW2: Staffroom | KW1: Year 4 KW2: Staffroom |
| Year 5 | Year 5 | Year 5 | Year 5 | Year 5 | |
| Existing classrooms | Year 6 : B1 B2: Barley suite | Year 6 : B1 B2: Barley Suite | Year 6 : B1 B2: Barley suite | Year 6 : B1 B2: Barley suite | |
| Year 4 | Year 4 | Year 4 | Year 4 | Year 4 | |
| Existing classrooms | B3 : Year 5 B4 : Year 3 | B3 : Year 5 B4 : Year 3 | B3 : Year 5 B4 : Year 3 | B3 : Year 5 B4 : Year 3 | |
| Year 3 | Year 3 | Year 3 | Year 3 | Year 3 | |
| Existing classrooms | B5: Year 2 B6: Year 1 | B5: Year 2 B6: Year 1 | B5: Year 2 B6: Year 1 | B5: Year 2 B6: Year 1 | |
| Year 2 | Year 2 | Year 2 | Year 2 | Year 2 | |
| Existing classrooms | B7: Nursery B8: Reception | B7: Nursery B8: Reception | B7: Nursery B8: Reception | B7: Nursery B8: Reception | |

A section on home learning for children not in school is outlined later.

Times for arrival:

8.30am – 8.40am: Children of key workers

8.40am – 8.50am: Year 5 children B1 & B2

8.50am – 9.00am: Year 4 children B3 & B4

9.00am – 9.10am: Year 3 children B5 & B6

9.10am – 9.20am: Year 2 children B7 & B8

Times for collection at the end of the sessions/day:

2.45pm – 3.00pm: Year 2 and 3

3.00pm – 3.15pm: Year 4 and 5

3.15pm -3.30pm (unless booked in OOSC): Key Worker Provision

2. I'm a key worker. Can my children go into their age related bubble instead of staying with the key worker group?

Children of key worker families have been together since lock down and therefore, the move to a bubble model creates another level of difficulty for parents/carers and school to consider as to what is the best thing to do.

School can offer the following:

- Children of key workers can remain as part of the 'key worker' bubble and we can continue to offer some level of out of school care, as we have done thus far.
- Children can leave the key worker bubble and become part of the year group bubble but unfortunately we cannot then facilitate out of school care provision as children from different bubbles cannot mix.

3. I'm a key worker. Can my child/children move back in to into the key worker group if they attended an age related bubble?

Children who have been in a year group bubble can return to the key worker bubble if capacity allows please telephone school to discuss your requirements.

4. How will I drop my child off and collect them at the end of the day?

We have created a one way system for entry and exiting procedures which all parents/carers and children must adhere to. The entrance path is marked with 2m distancing guides.

Key Worker Provision

Key worker children and parents will continue to enter via the top gate on the left and follow the demarcated white line to the Year 4 door area. Children will then make their way in. Adults then exit via the marked yellow line up the middle of the playground, to the school gate.

Collection at the end of the day will operate with parents waiting in the area next to the playground drums. Children will then leave via the Keyworker door, are collected and then walk up to the gate along the yellow line as in the morning.

Year 5

Year 5 children will enter through the top gate and follow the white line to access the zones at the back of the building. B1 enter through the Forest School door and B2 through the library entrance under the canopy.

Accompanying parents will exit through the back of the building via the walkway parallel to the hall, past the kitchen and back up to the car park.

At the end of the day parents will enter and exit via the same pathway. We will not have the staffing resources to be able to monitor exiting of Year 5 children on their own at the back of school. To ensure safe exiting parents cannot wait in the car park area. If you would like your child to walk home alone, please inform the office.

Year 4

Year 4 children, will enter through the top gate on the right hand side, following the yellow line down to the relevant door access. B3 will be through the Key Stage 2 corridor entrance and B4 through the main entrance to school. Parents/carers if in attendance will then follow the yellow line back up to the gate.

At the end of the day parents/carers will enter the same pathway, exercising social distancing and the children will come out as each parent/carer arrives near the relevant door, exiting then up to the gate again.

Year 3

Year 3 children, will enter via the normal school walkway following the red line. B5 children will enter through the Year 2 classroom door, B6 through the Year 1 classroom door.

Accompanying parents/carers will exit through the back gates through the Early Year's area following the red line and back to the car park whilst exercising social distancing.

On collection parents/carers will enter via the same pathway, wait for their children at the designated spot and then exit via the Nursery back gate to the car park.

Year 2

B7 will enter in through the Nursery classroom door and B8, Nursery through the Reception classroom door.

Accompanying parents/carers will exit through the back gates through the Early Year's area following the red line and back to the car park whilst exercising social distancing.

On collection parents/carers will enter via the same pathway, wait for their children at the designated spot and then exit via the Nursery back gate to the car park.

5. How will my child enter the classroom?

Children will enter the classroom via the outside door where possible, as described in section 4. This will minimise gatherings in the corridors. Children will be allocated a desk and chair where they will put their bag and coat. This will minimise gatherings in cloakrooms and belongings getting mixed up. This place will be their permanent place for their duration in school, apart from when we can facilitate learning outdoors.

As children enter school they will be directed to wash their hands.

What will my child need to bring to school with them?

Children will need to bring very little to school. A variety of equipment will be provided by school so that we can have a series of control measures.

The following list should provide a checklist for parents each day:

- Water Bottle – There will be no access to the water fountains during the school day. Staff will set control measures for refilling and have cleaning measures in place.
- Hand Sanitiser & Hand Cream – At the discretion of the parent
- A snack for break time
- Hat & sun cream if applicable.

6. What will my child be provided with at school?

We will provide individual plastic pack with age appropriate materials such as pencil/pen/rubber/sharpener/ruler/crayons/white board. These will be placed at your child's home base. We must limit the type of materials that move between home and school and therefore these will remain in school.

Having all of this equipment at school will reduce the risk of sharing resources, and limiting transmission. Checking equipment will form part of the morning routine.

7. What does my child need to wear?

Children will **not** need to wear school uniform for their return to school.

They will be need to wear ***freshly laundered*** clothing each day that is suitable for the outdoors. Trainers and sports kit are also suitable. This is for several reasons:

1. There is less likelihood of confusion over which item of clothing belongs to whom, therefore reducing any unnecessary handling of clothing by adults and/or other children.
2. It will prevent the need for pupils to get changed for different activities. Socially distancing them all whilst getting changed is very challenging. Year 6 children will be timetabled a form of physical activity outdoors, at the end of the day, so that they will go home straight after and be able to shower and change.
3. Children often smell their clothes to help recognise them when they pick them up from a pile. If the children are wearing their own clothes, they are more likely to instantly recognise them and reduce the need to be handling any other child's clothes.

8. Will my child still have play/break times?

Classes will be given a specific time and a place when and where they are to have a break. There will be no snack available, so it important for parents/carers to provide one.

Teachers stick to the timetable and will not vary the time or location of the break time.

Teachers and support staff are required to supervise children during break times. Children must bring their own snack into school.

9. What will happen at lunchtimes?

Lunchtimes will be different to what the children are used to.

Taylor Shaw, our school meal provider, will be offering pupils a ***sandwich meal*** during lunchtime. This will be collected by and adult in the relevant bubble and brought to the classroom to minimise contact between the other children and adults.

Where possible, ***it would be our preference that children have a school provided*** packed lunch. However, Taylor Shaw may not be able to accommodate new requests for meals for those children with very specific dietary requirements or allergies. Unfortunately we can't facilitate a daily ad-hoc change in this meal pattern at this time.

Bubbles will be given a set time each day when they are to receive their packed lunches.

Children will then eat their lunches at their own space and the relevant rubbish placed in the bins provided whilst following social distancing principles. Following lunchtime, playtime/break will be outside (when possible) but by following socially distancing guidelines and in a specific allocated area. In the event of wet break times, children will be supervised but operate social distancing principles.

10. What School Work will my child be doing/learning?

Initially teachers will be working on emotional well-being activities for the children. Some children may be anxious and find separating from their main carer difficult in the first instance and others will be extremely cautious or worried about returning. Reintegration, socialising and acclimatising to being in school, responding to instructions and dealing with a new environment may require time.

The teacher's main initial focus will be on ensuring that pupils feel happy, safe and secure.

Once established and when appropriate, we will intend to hold at least some learning opportunities for consolidation of age appropriate maths, reading and writing for each day. The length of time and structure will vary between each year group of children. Opportunities for collaborative/parallel play will need careful consideration and we will adapt depending on the children in each bubble or indeed any changing guidance or understanding of the situation.

Teachers will also be working on elements of transition for the next year.

Teachers are encouraged to provide as many outdoor learning opportunities for the children as possible. Children will take part in physical activity, daily if possible but there will be no close contact sport or indoor PE lessons.

For children that are unable to attend school due to the recovery plan e.g. Year 6, Year 1, Reception and Nursery, the relevant teachers & support staff will continue to provide home learning activities for their year group via the website. Where your child's teacher is in school, teaching a different group and therefore unable to organise home learning during the week, home learning will be facilitated on the Friday.

Teachers who are at school will be unable to facilitate home learning during the week. For children not attending school, teachers will construct home learning opportunities that follow the elements addressed in school.

Practical lessons can go ahead if equipment can be cleaned thoroughly and the classroom or other learning environment is occupied by the same children in one day.

Limited resources, that teachers will wish children to use across the bubbles, will be cleaned down at the end of the day and then passed on to the next class/bubble.

For children with an Education Health Care Plan (EHCP) we will undertake our best reasonable endeavours to provide the facility for learning and support. The SENCo will have conversations with parents to discuss provision.

All other information is the same as the original document from question 13 -25 on the [website](#). Please also see the Return to School: [Frequently Asked Questions](#) document, also available on the website.

11. What happens next and what do you need to do?

- If you are a parent of a Year 2, 3, 4 or 5 child, make a decision on whether you wish to request a place or not.
- Communicate this with school no later than **Tuesday 30th June 2020** via the School Gateway; this is located under the payments tab. We will assume your child is having a *school packed lunch*, unless you indicate otherwise in the comments section.
- If you are a parent who is a key worker – please telephone or contact school directly to discuss your requirements.
- Once we have all the relevant information, we will then be in a position to share with you all how we will move forward.

Should you have any further questions relating to your child returning to school, please do not hesitate to contact school via e-mail: schooladmin@mellor.stockport.sch.uk.