

## Minutes for FOM Meeting

Wednesday 6<sup>th</sup> May 2015

Present: Mrs Ansty, Mrs Burnett, Bex Botterman, Amy Kenyon, Alison Hodgson, Gill Stephenson, Sue Morris, Laura Ellington, Susan Crowther, Nicola Riding, Claire Gill, Cath Brady, Jane Parker, Helen Hewetson, Homa Taylor, Vanessa Rudd

Apologies: Kate Freeman, Jackie Terry, Laura Halls, Anita Ford, Debra Burns, Sarah Yuill

Item		Action
Letter from Mr Nicolson	Latest School newsletter appealed for Chair otherwise FOM could not continue	To further request in next newsletter – see below.
Constitution	<p>Changes to constitution discussed informally since last FOM Meeting.</p> <p>What is preventing people from becoming involved in FOM? Do we embrace new ideas? Do we welcome new joiners? When people help do they know what's required? Why are dads no longer on the Committee?</p> <p>Discussed that people are more willing to step in to help if they know the people organising the event.</p> <p>View to move away from formal rolling committee structure towards Classes taking individual responsibility for assigned FOM events, with Chair and FOM committee to oversee rather than be involved in the planning of all events. View to making committee duties much less onerous and involve the wider school community.</p> <p>Year groups to have a wider remit to do things their own way, rather than doing what has always been done. To be given a contact person to help if needed rather than a set of procedures to follow. Hopefully this will increase buy-in and generate some good new ideas.</p> <p>Core FOM committee to meet once a term/ half-term to ensure that new constitution is running as it should</p>	<p>Mr Nicholson and Claire Gill to finalise changes to constitution before Claire completes her position as Chair.</p> <p>Mr Nicolson to convey new organisation plans to school parents in next school newsletter.</p>
Quiz & Curry Night	Due to building works and BBQ event already on the calendar, decision made to	X speaking to a caterer contact. Assigned to New Year 4 (see calendar

	postpone Quiz and Curry to Autumn Term. Possibility of sourcing cheaper caterer in order to lower break-even point on event.	of proposed events below).
Easter Egg Trail (Cancelled due to poor weather)	Large stock of Easter Eggs to clear – decided to organise a Goodies Tombola the last day of SATS week (15 <sup>th</sup> May) – immediately after school.	Homer/ Claire to organise with possible help from Year 6 Mini FOM team.
BBQ	Planned for July 17 <sup>th</sup> – hall will be ready so can use the hall if the weather isn't good rather than cancelling. Consider including rounders in the games provided as a bit more uni-sex?	Assigned to Current Year 2 to organise the BBQ. Tickets to be sold prior to the event!
Disco	Very poor attendance from both KS1 and KS2. Halloween discos are usually profitable and agreed to keep to the same format for those only. Ideas discussed for replacing Spring Disco with a family event such as a Hoe-down. Also discussed DIY disco options rather than paying for current DJ and dancers.	
Summer Raffle	Year 6 and Mini-FOM to arrange summer raffle. Theme agreed for boxes: Dads stuff, Mums' Pampering, Seaside, Garden, crafts, sports box, baking, kids box	Heather to arrange (will need help from previous organisers).
Mrs Ansty Picnic	As Mrs Ansty's leaving do she has asked for a picnic (inside or outside dependent on weather) where current and former mellor primary families are all invited.  To be more of an impromptu feel where people bring their own food and drink, but FOM to support with a bar and maybe organise an ice-cream van.  All of FOM to use social media to spread the word to former pupil families.	Mr Nicholson to advise the date as picnic to follow Mrs Ansty Celebration afternoon within school.
New Parents (Early Years)	New starter pack to include a FOM help questionnaire in addition to school help form – example questions include: What skills do you have – facepainting, catering, dj etc etc Do you have any contacts with suppliers that would be willing to help us – catering, printing etc Does your employer offer – match funding	Laura Ellington to produce a form for Claire to distribute.

	<p>for charities? Email address we can contact you on. Would you be interested in attending FOM planning meetings?</p> <p>Also discussed a 'FOM Welcome' night out in the first week of September. New Year 1 parents to organise the event, but some FOM members to attend if available too.</p> <p>Also to invite new parents to join our end of year FOM meeting (i.e. before they even start the school!).</p>	<p>Invitation to new parents to go out before the summer holidays as a "Welcome to FOM" email.</p>
Treasurer	<p>Helen Hewetson will be retiring due to having no children in school next year. Many thanks to Helen. Laura Ellington has volunteered to take on role of treasurer.</p>	<p>Helen to hand over treasury function and provide any training required before end of Summer Term.</p>
Lack of Chairperson to take over when Claire retires	<p>As FOM is a charity there needs to be one named Chairperson.</p> <p>Despite last newsletter no parent has volunteered.</p> <p>Heather Norbury has volunteered to be last resort Chairperson, but due to working full – time she would <b>not</b> be available to give as hands-on commitment as previous chairpersons. This could work if the new constitution organisation works as the role of the Chair would be more of co-ordinator rather than being involved in the planning of all events.</p> <p>Mr Nicholson to continue advertising for the role until Claire's retirement...</p>	<p>Mr Nicholson to continue to advertise for a volunteer Chairperson and also possibly discuss to parents after school sports day?</p>

### **Timetable of Events for remainder of 2014/15**

<b>Event</b>	<b>When</b>	<b>Assigned Year Group/ Person</b>
Goodies Tombola	15 <sup>th</sup> May	Claire/ Homa
Camping Trip	10 <sup>th</sup> July	
BBQ	17 <sup>th</sup> July	Current Year 2
Summer Raffle	TBC	Heather/ Year 6 mini FOM
Mrs Ansty Picnic	TBC	TBC

## **Timetable of Events Briefly discussed for 2015/16**

<b>Event</b>	<b>When</b>	<b>Assigned Year Group/ Person</b>
<b>Autumn Term</b>		
Early Years New Parents Welcome	First week of Sept	Year 1
Quiz & Curry Night	TBC	Year 4
Halloween Disco	TBC	Year 2
Film Night	TBC	Year 6
Ad hoc Competition/Raffle	TBC	Year 5
Christmas Fair	TBC	Each year group to be assigned a room to manage –e.g. crafts, games etc.
<b>Spring /Summer Terms</b>		
Whisky Tasting Night	Week of Burns Night Jan 2016	Gill? To sort sending out invitations mid Nov so they can be bought as Xmas presents (Also discussed possibility of providing food – if so will need further help)
Easter Egg Trail	TBC	Year 5
Frocks Detox	TBC	TBC
Mother's Day Treat	TBC	Early Years?
Science Fair	TBC	TBC
Spring Fair	TBC	Each year group to be assigned a room to manage –e.g. crafts, games etc.
Summer Show to replace Mellor show?	TBC	TBC
Hoe-Down family night	TBC	TBC
BBQ	TBC	Year 2
Summer 'Olympic' Raffle	TBC	Year 6

## **Date for next FOM Meeting:**

**July 8th**