



FOM meeting minutes
Wednesday 4th May 2016

Present: Aimee Kenyon, Gill Stephenson, Sue Crowther, Sarah Yuill, Jim Nicholson

Apologies: Laura Etherington, Daniela Murgatroyd, Homa Taylor, Sue Morris

Minutes: Gill Stephenson

Item	Discussion Points	Action	By whom
Easter Tea	<ul style="list-style-type: none"> • Raised £306.60! Great success • Learnings for next year - people assumed the queue at the entrance to the hall was to get in to the event rather than for the tombola! Need to move the tombola for next time so it doesn't cause congestion at the entrance 		
Open Gardens – Sunday 22 nd May	<ul style="list-style-type: none"> • Meg Barley is organising everything in terms of car park attendants and refreshments • We'll also have competitions for the children (painting, photography & mini-garden) • Tony Husband will be judging the competitions • Also be opportunities to buy plants and pots • Landscaping will hopefully be going on at the same time and if anyone wants to come along and help they will be very welcome • Pot people (made by the children) will also be dotted around the grounds 	<ul style="list-style-type: none"> • Volunteers for landscaping required • Help with refreshments required 	Gill to highlight in email out to FOM where help is needed

<p>Science Fair – Friday 17th June</p>	<ul style="list-style-type: none"> • A list of the science (and related) questions that children came up with were communicated to all parents • Volunteers then came forward to help answer the children's questions .. and more!! Approx. 15 volunteers have come forward so far, covering: <ul style="list-style-type: none"> ○ Chemistry ○ Biology ○ Space & Gravity ○ Physics ○ Living planet ○ Maths ○ Philosophy • Now need to organise small groups for the science volunteers to plan/organise what they want to do & what they need (location, space, target audience) • The plan for the event is to have lots of small stalls e.g. <ul style="list-style-type: none"> ○ Workshop on rockets (Mr Boardroom) ○ Chemistry demonstration ○ Food science (Mrs Donovan) ○ Bubbles ○ Catapults ○ Dissection ○ Older children in the school to do their own experiments in class and present their results <p>It promises to be a fantastic event for the school!!</p> • In addition to the science volunteers there will also be a need for helpers to support the 'science leads' – please speak to Sue Crowther if you are able to offer any help on the day – There will be a separate meeting for helpers to plan what is required • Bex Botterman is going to produce flyers & tickets; £5 per family <ul style="list-style-type: none"> ○ Raffle prizes ○ Type of event • Food/drinks are being organised by Ann Donovan 	<ul style="list-style-type: none"> • Any additional science volunteers to get in touch with Sue Crowther asap! • Year 2 to support; help with setting up and clearing away – but another volunteers will be very welcome • Floats to be advised in advance - speak to Laura Ellington to arrange 	<p>Aimee to speak to Sue Morris (Yr 2 rep)</p> <p>Sue Crowther</p>
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Science Fair (continued)	<ul style="list-style-type: none"> Also need programme for all the events (need to decide/think about timings for the event) & a map of where each of the stalls are located – possibly also include some marketing flyers in the bag from any relevant science volunteers (e.g. bubbles) 	<ul style="list-style-type: none"> Speak to Vanessa Rudd about the map used for the Christmas Fair so this can be adapted for the Science Fair 	Sue Crowther
	<ul style="list-style-type: none"> There will be a raffle draw on the day of the science fair with first prize of a signed book by Professor Brian Cox!! Second prize of garden centre vouchers and it was discussed that a 3rd science kit prize would be worth investigating (perhaps Toymaster in Marple might donate?) 	<ul style="list-style-type: none"> Speak to Toymaster about a Science themed raffle prize 	Sarah Yuill
	<ul style="list-style-type: none"> Also investigating pocket money spend items for children to buy 		Sue Crowther
<ul style="list-style-type: none"> New reception & nursery intake – welcome meeting on June 16th & 23rd 	<ul style="list-style-type: none"> It would be great to have someone from FOM to attend and encourage the new parents to join/get involved in FOM 	<ul style="list-style-type: none"> Any FOM volunteers to speak to Mr Nicholson 	
<ul style="list-style-type: none"> Lottery 	<ul style="list-style-type: none"> Laura has checked out the idea with the council and is easy to do – we can get a number generator to ensure the numbers selected are randomised A 3 month trial was agreed by Mr Nicolson First draw to be at the end of May 	<ul style="list-style-type: none"> Put a paragraph together for the newsletter so it can go in the next newsletter Have a poster made up so it can go in the school noticeboard at the entrance to school 	Laura Ellington
<ul style="list-style-type: none"> AGM 	<ul style="list-style-type: none"> Weds 6th July Review profit and loss Other agenda items TBC 	<ul style="list-style-type: none"> Get accounts audited - check process with Anita (<i>Update: Mr Nicholson has checked with the office and the audit of FOM accounts is included in the school audit</i>) Find minutes from last AGM & speak to Claire Gill so we can set the agenda for this year's AGM 	<div>Mr Nicholson</div> <div>Gill Redfern</div>

<ul style="list-style-type: none"> • Uploading docs onto website 	<ul style="list-style-type: none"> • Gemma Parkin looking into how we can access but few snagging issues 	<ul style="list-style-type: none"> • Check for an update 	Mr Nicholson
<ul style="list-style-type: none"> • AOB 	<ul style="list-style-type: none"> • Don't have a lot of lunchtime equipment for the children – suggested that FOM money could go towards it e.g. skipping ropes. Mr Nicholson agreed 	<ul style="list-style-type: none"> • Sarah Yuill to follow up with Mr Nicholson and agree items for purchase 	Sarah Yuill and Mr Nicholson

Dates for next FOM meetings:

Friends of Mellor AGM - Wednesday 6th July : 7 – 9pm

Timetable of events scheduled for 2015/16

Event	When	Year Group
Spring /Summer Terms		
Mellor Open Gardens	Sunday 22 nd May	N/A – all help appreciated
Spring/Science Fair	Friday 17 th June	N/A – all help appreciated
Film Night	Thursday 23 rd June	Year 4
BBQ	Friday 22 nd July	Year 3
'Olympic' Raffle	TBC	Year 6